

Position Description: Security Investigator -OBO

❖ Basic Function of the Position:

As the FSN Security Investigator in Overseas Building Operations- New Embassy Compound (OBO-NEC) office, incumbent performs investigations relating to personnel suitability, criminal irritants and threat information of host country workers in association with the new embassy compound construction. Incumbent maintains important liaison with key police and other security officials in-country and assists the Site Security Manager (SSM) in monitoring operations of the OBO/NEC Local Guard Force. He/she shall report to the OBO/NEC Site Security Manager administratively and the post RSO office for security concerns. The incumbent also serves as the backup OBO/NEC Administrative Assistant when the need is called by the OBO Project Director (PD) and, or the Site Security Manager.

❖ Major Duties and responsibilities:

Performs a considerable range of personal background security investigative duties relating to the determination of suitability of US General Contractor hired local workers to engage in construction of the new embassy. This duty involves planning, investigating, fact-finding, evaluating and writing the report that will be the basis for the determination of the applicant's suitability to work on the new embassy construction site.

Follows investigative leads connected to Embassy threats and criminal incidents.

Maintain security system database for reissuing Security Clearances for local construction workers and guard force.

Investigate suspected irregularities of local workers who are vetted and work on the new embassy construction site.

Assist Site Security Manager in establishing and maintaining an effective liaison relationship with their local Police officials.

Perform OBO Administrative Assistant function as requested by the OBO PD and the SSM when situation develop the needs.